

CHECKING ACCOUNT RECONCILIATION FORM

Outstanding Checks

[illegible]

Ending Balance
Shown On Statement

Plus Deposits Not Shown On Statement

Sub-Total

Less Total Outstanding Drafts

Equals Adjusted Ending Balance

Adjusted ending balance shown above should agree with the balance shown in your check book.

Note: Be sure to deduct any charges, fees or withdrawals shown on your statement (but not in your check book) that may apply to your account. Also, be sure to add any dividends or any deposits shown on your statement (but not in your check book) that apply to your account.